



# PADDINGTON MARKETS

January 2010

## PADDINGTON MARKETS REGULATIONS

Please keep a copy of these Rules and Conditions for your records

### General Rules & Conditions

1. Having a stall at Paddington Markets is conditional upon compliance with all Market Regulations.
2. Trading is restricted to the advertised hours of Paddington Markets 10:00am-4:00pm(5:00pm EDS)
3. Paddington Markets' Code of Conduct includes
  - a. Stallholders may not insult or intimidate other stallholders, customers or staff. Such action may result in cancellation of stall allocation
  - b. Customers shopping at Paddington Markets are entitled to be treated with courtesy and expect fair trading practice consistent with Consumer Law.
4. Stallholders must comply with all instructions of Market staff in carrying out their work
5. Stalls are rented to Registered Stallholders on a weekly basis.
6. Paddington Markets stalls may not be transferred, sold or sublet.
7. Stalls are to be operated on Market Day by stallholders nominated on the Registration Form only.
8. All stalls to be completely set up by 9:00am. Failure to comply may result in reallocation of Stall by Management. No stalls are allowed to be set up before 7.30 am.
9. Paying a stall fee does not create any form off tenancy or imply a future Right or Licence.
10. Stall allocation and fee charges are at the discretion of management.
11. Payment may be made each Saturday at the Markets office.
12. Paddington Markets is an open-air market that trades in wet weather, Management reserves the right to cancel the Markets if weather conditions are deemed too dangerous.
13. Stallholders are required to remove all rubbish and materials from the site at close of trading.
14. Return table legs to designated storage areas.

### Fees

1. Stall fees are payable each Saturday by either cheque, money order, eftpos or credit card at the Market Office between 7:30am – 4:00pm (5:00pm EDS) Payable by EFTPOS or Credit Card.
2. Proof of payment will be necessary to gain access to the site.

### Products

1. Paddington Markets presents and promotes a platform for established and emerging artisans and expects stallholders to operate within this ethos.
2. All products sold at Paddington Markets require Management approval prior to being offered for sale in the Market.
3. All products must comply with relevant safety and compliance standards.
4. Market Management requires notification of any changes to original approved product, and stall holders must receive product approval before offering any new products for sale.

### Presentation and Stall Set Up

1. Stall display should present a creative and successful image for Paddington Markets and the product concerned.
2. All stalls are to be completely **set up by 9:00am**
3. Public access ways must be kept clear at all times with all merchandise, equipment, signs etc. kept within stall boundaries.
4. All stall equipment shall be firmly secured to protect personal and public safety.
5. No permanent hanging devices may be attached to the Church or School property.



Office 2 Newcombe St Paddington NSW 2021  
Postal PO Box 379 Paddington NSW 2021  
[www.paddingtonmarkets.com.au](http://www.paddingtonmarkets.com.au)

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[info@paddingtonmarkets.com.au](mailto:info@paddingtonmarkets.com.au)



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## Access and Unloading

1. Only Stallholders with payment up to date will be permitted on site on market day
2. Unloading: between **7.30am and 6.00pm** (summer and winter). Access is not permitted outside these hours unless prior arrangement with Management.
3. Trading is restricted to the advertised hours of Paddington Markets 10am-4pm/5pm DLS.
4. Only Stallholders with access permits(regular traders)will be admitted to Church and School Property

## Parking and Traffic

1. Stallholders need to observe all parking and traffic regulations.
2. Please consider local residents and members of the public, respect their premises and property.
3. There is No Parking/Standing in Elizabeth Street, Gordon Street & Newcombe Streets before 7.30am.
4. Stallholders who are approved to park in the Church Car Park will receive a Parking Permit (Church Car park, corner of Gordon St & Newcombe St) (Regular Traders Only)
5. Stallholders approved to use the car park must display a Parking Permit on their vehicle's dashboard. (Regular Traders only)
6. Church Car Park for Regular Traders only, it may be accessed from 7.30am – 9.30am and from 4.00pm – 6.00pm.
7. The car park will be locked between 9:30am – 4:00pm

## Cancellation

1. To cancel a stall please call the Market Office (02) **9331 2923**. (24hour message service)
2. Full rental will be charged for stalls cancelled after **5:00pm Thursday**. Prior to Market.

## Leave

1. Stallholders may apply for Leave by Completing the Leave Application Form.(Regular Traders)
2. Stallholders may apply for Approved Leave for 1-12 weeks in a 12-month period. “ ”
3. All other leave will need to be negotiated in writing to the Market Manager. (Regular Traders)
4. Paddington Markets is an **owner operated market only**, Stall holders must seek approval for any other arrangement in relation to your stall.  
This must be in writing.

## Insurance

1. All insurances and licenses need to be updated annually and copies of these documents forwarded to the Market Management to update stallholder files.
2. \$10 million Public Liability Insurance is compulsory for all stalls.
3. \$10 million Product Insurance is compulsory for all skincare and consumable products.
4. Workers Compensation and OH&S licences and insurances are the full responsibility of the stallholder.

**Paddington Markets Management reserves the right to amend these Rules and Regulations as required.**

**Please abide by these regulations to ensure a successful market.**



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